

**Lyndeborough Budget Committee
December 16, 2014
Citizens' Hall, 7:30 PM**

Minutes

Members Present: Fred Douglas, Karen Grybko, Don Guertin, Walter Holland, Burton Reynolds, Scott Roper

Members Absent: Steve Brown, Corey Cheever, Nancy Rose, Sandy Schoen

Others in Attendance: Rainsford Deware (presenter), Russ Boland

Call to Order: Don Guertin called the meeting to order at 6:40 PM to discuss the police budget.

Wages: Full-time wages are up in 2015 to reflect 12 months of staffing rather than nine. The clerical position is for data entry for summonses and warnings and for administrative work in prosecutions. Expenditures were less than expected in 2014 because she took time off. She works twice per week, 4 hours/day, but only when work is available. Wages reflect 2% COLA. Wages cover 136 hours per week (112 hours basic) with about one hour of overlap each afternoon.

Prosecutions: Since the end of the contract with Wilton, time spent on prosecutions (office and court time) has steadily increased from 2-2.5 hours in October, to 4.5-5 in November, to 6.5 in December, with another increase expected in January. 12 arrests have been made to date.

Overtime: Last year's line was calculated at the wrong rate (full time rather than time and a half). This year's increase reflects the correct calculation. No hours are being added

Firearms: The town purchased ammunition using money from last year, so this line is down.

Police Office Maintenance: The Budget Committee will revisit this number once the Chief has obtained an estimate for needed work.

Fuel: This line has been underexpended because of reduced patrol time as a result of the lack of full staffing at times in 2014. The new estimate is calculated at \$3.11 per gallon assuming 255 gallons of fuel per month for 12 months.

Maintenance: This year's expenses include \$1600 for ATV maintenance. Discussion ensued about their use and possibility of disposal/sale. Discussion about other vehicles followed; the Ford is under warranty, and the Chief is researching the warranty situation for the Tahoe. The Budget Committee will reconsider this line once more information is available.

Computer Equipment/IT: This line is for licensing and IT support, including NESPIN (\$50). Chief Dewar is working to get a quote on a firewall upgrade.

CIP: The Police Department will keep the Tahoe for one more year, enabling the town to fund new vehicles on a 2-year cycle. Money will be available one year in advance.

Animal Control: The town has contracted with the Bedford Animal Rescue League for \$100/yr.

Last Word: Chief Deware reminded the Budget Committee that the PD is basically a part-time agency, and that if it becomes more difficult to employ people here, the town might have to look at adding a full-time position in the future.

Minutes: Karen Grybko moved to accept the minutes with additions suggested by Fred Douglas relating to the purchase of two cemetery flags. Douglas seconded the motion. The minutes were approved unanimously by voice vote.

Adjournment: The meeting adjourned at 7:40 PM by consensus.

Respectfully submitted,

Scott Roper